



**DWARAKA DOSS GOVERDHAN DOSS VAISHNAV  
COLLEGE  
(Autonomous)  
College with Potential for Excellence, Linguistic Minority  
Institution  
Affiliated to University of Madras  
Arumbakkam, Chennai – 600 106.**

**6.3.2**

**Policy on Financial Assistance  
to Faculty Membership for  
Training & Development**

**PRINCIPAL**  
Dwaraka Doss Goverdhan Doss  
Vaishnav College  
Arumbakkam, Chennai - 600106.



# Dwaraka Doss Goverdhan Doss Vaishnav College

(Autonomous-Affiliated to the University of Madras)

Gokul Bagh, 833 Periyar E.V.R. High Road, Arumbakkam, Chennai-600 106

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## EXTRACTS FROM THE MINUTES OF THE GOVERNING BODY MEETING held on 23<sup>rd</sup> November, 2020

### Agenda Item No.13 – Any other item with the permission of the Chair

Dr.S.Santhosh Baboo, Principal, Dwaraka Doss Goverdhan Doss Vaishnav College has placed the following items / policies before the august body for approval

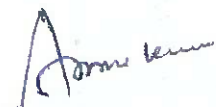
- (1) The Vision, Mission statement of the college as updated during Sep 2020
- (2) Strategic / Perspective plan and Deployment of funds
- (3) Composition of various committees & Clubs for the academic year 2020 - 2021
- (4) Organogram / Organisation Structure of the College
- (5) Policies & Procedures pertaining to Administration
- (6) Human Resource Management Policy
- (7) E-Governance Policy relating to digitalisation of Administration, Finance & Accounts. Students Admission & Support, Examination
- (8) Report on E-Governance Initiatives
- (9) Resource Mobilisation Policy
- (10) Financial Support policy towards faculty empowerment strategies
- (11) Seed money policy for research / procurement for equipments for research and development.
- (12) Research grant policy [for Research publications and research activities]
- (13) Solid waste Management Policy
- (14) Liquid Waste Management Policy
- (15) E-waste Management Policy
- (16) Institutional Green Policy
- (17) Policy on environmental consciousness & sustainability
- (18) Institutional policy on Divyangjan
- (19) Handbook on Code of Conduct from Stakeholders and Administrators
- (20) Code of Ethical Conduct
- (21) Conduct of Green Audit / Environmental Audit
- (22) Conduct of Energy Audit
- (23) Conduct of Gender Audit
- (24) Conduct of Quality Audit
- (25) ISO Certification from competent Authority
- (26) Institutions policy on Scholarship / Endowment awards

**“RESOLVED that the above items /policies placed by Dr. S. Santhosh Baboo, Principal before Governing Body held on 23.11.2020 stand approved for implementation”.**

-S/d-

Secretary, DDGDVC

//////Certified True Copy//////

  
Secretary

SECRETARY

Dwaraka Doss Goverdhan Doss  
Vaishnav College  
Arumbakkam, Chennai - 600106.





Principal  
PRINCIPAL

Dwaraka Doss Goverdhan Doss  
Vaishnav College  
Arumbakkam, Chennai - 600106.

Managed by SHRI VALLABHACHARYA VIDYA SABHA



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### **Policy on Financial Assistance to Faculty Membership for Training & Development**

Dwaraka Doss Goverdhan Doss Vaishnav College [Autonomous] gives utmost importance to the academic excellence Of faculty members. The faculty members are motivated to attend subject based refresher courses, trainings, short term programmes and work-shops, to gain a deeper knowledge in their respective disciplines. The College encourages the faculty members to attend national and international level academic meetings to boost their teaching and research potential. The institution firmly believes that the academic and research excellence achieved by the faculty members will benefit the student community and the nation at large. The College provides financial support to the faculty with a goal of achieving academic and research excellence.


Financial support policy of the College has the following objectives:

- Promote the faculty members to attend national and international seminars/conferences/workshops.
- Encourage teachers to present their research work and interact with experts in their respective disciplines.
- Support & facilitate the teachers to take membership in professional bodies.

Procedure for Availing Financial Support:

- (1) All requests for conference/seminar participation in a national/international conference/seminar with paper presentation, Participation in refresher, orientation, FIP, FDP, Professional Development Programmes, Membership Fees for Professional bodies will be submitted on a prescribed format (Claim Form) to the IQAC duly forwarded by Head of the Department
- (2) The Maximum financial assistance / support in the form of reimbursement shall be based on the following conditions
  - a) Rs.2,000/- per faculty per academic year for participation in Conferences, Seminars, Workshops, FDP, FIP, PDP, Orientation, Refresher, Short Term Courses etc.,
  - b) Rs.10,000/- per faculty per academic year towards the membership fees of professional bodies.

The decision of the IQAC Co-ordinator and Principal shall be final with regard to the financial assistance to faculty members.

  
**PRINCIPAL**  
Dwaraka Doss Goverdhan Doss  
Vaishnav College  
Arumbakkam, Chennai - 600106.