



## DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE

(Autonomous)

College with Potential for Excellence, Linguistic Minority Institution  
Affiliated to University of Madras  
Arumbakkam, Chennai 600 106

### CODE OF CONDUCT FOR STUDENTS

- ❖ Use of mobile phones by the students is stringently prohibited inside the college campus. If the students are found using the cell phone, rigorous disciplinary action will be appropriated against them.
- ❖ Students travelling by two-wheeler should mandatorily wear helmets. Those students wearing the helmets alone are permitted to park their vehicles inside the college premises. Vehicles are to be parked in the parking slot only.
- ❖ Students should wear their ID – Card compulsorily while in the college campus and in particular while inside the class room.
- ❖ Each student will be given a login-ID and password to know their attendance at regular intervals, marks secured in examinations and to select their inter-disciplinary optional subjects, if coveted. It is projected to provide a unique login id and password to parents in order to know the attendance details & academic performance of their wards.
- ❖ Students are expected to bear on the principle of dignity and propriety in their dress and behaviour.
- ❖ Students are expected be in formal dress. Boys & Girls are well-advised not to wear jeans, T Shirts of any kind. Girls are advised to wear simple and modest attire. Girls are expected to be in saree or in salwar kameez
- ❖ Students found blameworthy of detrimental, damaging and defiling the college property will have to face direful consequences.

**PRINCIPAL**  
Dwaraka Doss Goverdhan Doss  
Vaishnav College  
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**CODE OF CONDUCT FOR STUDENTS**

**Rules Regarding Attendance and Leave of Absence**

1. It shall be the responsibility of each student to attend classes on a regular basis and punctually.
2. No student shall absent himself/herself from any class without proper application for leave. Application for leave of absence must be made beforehand in the ordained form. If absence is necessitated by unforeseen circumstances, an application for leave must be submitted not later than the first day of his/her return to the college. Leave applied for in time will normally be granted when proper reasons are given. In case of illness exceeding five days, the HOD/Principal may demand a Medical Certificate in support thereof.
3. Leave applications should be countersigned by parent or guardian.
4. Leave applications should be submitted by students to their respective HODs.
5. If a student absents himself/herself without revealing the reason for leave, for a period of ten working days, he/she is liable to be taken off the rolls.
6. A student must attend at least 75% of the working days to be able to write his degree examination.
7. A student's attendance, his/her academic progress and conduct as evaluated by the staff and the Principal will be the only consideration for promotion to the succeeding academic year or selection for the University Examinations. The Principal may at his liberty to require a student who does not show competent progress in studies or who is irregular in attendance to withdraw from the college.
8. Students, who represent the college at debates/seminars/cultural meets/sports/games and other extra-curricular activities like NCC, NSS, CCC, and Rotaract, will earn attendance when the deputations are properly authorized by the appropriate faculty-in-charge.

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### Code of Conduct for Students

#### WARNING AGAINST RAGGING

Students are forbidden from ragging. Affected students must report all instances of ragging. They shall write a complaint & drop the letter into the Complaint Box kept in the Principal's Office. Ragging is a serious criminal offence that involves severe punishment in the form of dismissal from the College and police action that can result in imprisonment.

#### DO NOT RAG AND GET RAGGED

#### TAMIL NADU PROHIBITION OF RAGGING ACT 1997

#### TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY

The following Act of the Tamil Nadu Legislative Assembly received assent of the Governor on the 14th February 1997 and is hereby published for general information.

**Act No.7 of 1997:** An Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by the Legislative Assembly of the State of Tamil Nadu in the forty-eighth year of Republic of India as follows. Short title, extent and commencement:


1. The Act may be called the Tamil Nadu Prohibition of Ragging Act 1997.
2. It extends to the whole of the State of Tamil Nadu.
3. It shall be deemed to have come into force on the 1st day of December 1996.

#### Definitions

2. In this Act unless context otherwise requires, "ragging" means display of noisy disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear, shame or embarrassment to a student in any educational institution, and includes:
  - a. Teasing, abusing of, playing practical jokes on, or causing hurt to such student or
  - b. Asking the student to do any or perform something which such student will not do in the ordinary course willingly do.

#### Prohibition of Ragging

3. Ragging within or without any educational institution is prohibited.

  
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### **Penalty for Ragging**

4. Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

### **Dismissal of Student**

5. Any student convicted of an offense under Section 1 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

### **Suspension of Student**

6. 1. Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an educational institution, or to any other person responsible for management of the educational institution, such head of the educational institution or person responsible for the management of the educational institution shall enquire into the same immediately and if found true shall suspend the student, who has committed the offense, from the educational institution.  
2. The decision of the Head of the Educational institution or the person responsible for the management of the educational institution that any student has indulged in ragging under sub section (1) shall be final.

### **Deemed abetment**

7. If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section (1) of section 6 when a complaint of ragging is made, such person shall be deemed to have abetted the offense of ragging and shall be punished as provided for in section (4).

### **Power to make rules**

8. 1. The State Government may make rules for carrying out all and any of the purposes of the Act.  
2. All rules made under this Act shall be published in the Tamil Nadu Government Gazette and unless they are expressed to come into force on a particular day, shall come into force on the day on which they are published.

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3. Every rule under this Act, shall, as soon as possible after it is made, be placed on the table of the Legislative Assembly and if, before the expiry of the session in which it is so placed on the next session, the Assembly makes any modification in any such rule, or the Assembly decides that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under the rule.

**Repeal and Saving- Tamil Nadu Ordinance 10 of 1996**

9. 1. The Tamil Nadu Prohibition of Ragging Ordinance 1996 is hereby repealed.
2. Notwithstanding such repeal anything done or any action taken under the Ordinance shall be deemed to have been done or taken under this Act.  
(By Order of the Government)

A. K. Rajan

Secretary to Govt. Law Dept.

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